



## Accredited Italian Kindergarten in Beijing

### 2021-2022 School Year Fee Schedule

Tuition Fees, Italians	80,000 RMB / school year
Tuition Fees, Foreigners	90,000 RMB / school year

Application Fee (non refundable)	3,000 RMB
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**15% discount for the second enrolled child**  
**25% discount for the third and additionally enrolled children**  
**The discount shall be applied to sibling/s in the lower year groups**

School Lunch Fees	12,700 RMB / school year
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#### PAYMENT SCHEDULE:

The total amount of the school fees shall be paid in two instalments of 50% each:

- the first payment is due by May 15<sup>th</sup>, 2021 and
- the second one by November 15<sup>th</sup>, 2021.

For more information, please send an email to [i.geng@scuolapechino.com](mailto:i.geng@scuolapechino.com)

#### Mid-year Admissions:

Pupils can be accepted for enrollment at any time during the school year. Mid-year admissions are subject to place availability. Parents are recommended to contact the school administration prior to submitting the application.

For mid-year admissions, the Tuition Fee and School Lunch Fee will be calculated on a monthly pro-rata basis (i.e. the annual fees divided by ten and multiplied by the number of months of attendance, including the first).

the Ratio of Annual Fees Payable for Mid-year Admissions											
END START	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022
Aug 2021	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%	100%
Sep 2021		10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Oct 2021			10%	20%	30%	40%	50%	60%	70%	80%	90%
Nov 2021				10%	20%	30%	40%	50%	60%	70%	80%
Dec 2021					10%	20%	30%	40%	50%	60%	70%
Jan 2022						10%	20%	30%	40%	50%	60%
Feb 2022							10%	20%	30%	40%	50%

Mar 2022									10%	20%	30%	40%
Apr 2022										10%	20%	30%
May 2022											10%	20%
Jun 2022												10%

### **Refunds:**

1. The Application Fee is not refundable and is due at the time of the application.
2. Refunds of the School Fees are based on the date of written notification according to here-below timeline:

- **Tuition Fees**

<b>Refund Schedule of Paid Tuition Fees</b>					
	Written Notice on or before June 30, and the pupil attends no school day	Written Notice on or before July 30, and the withdrawal date is on or before September 30	Written Notice on or before September 30, and the withdrawal date is on or before December 31	Written Notice on or before December 31, and the withdrawal date is on or before March 31	Withdrawal date after March 31
First installment	100%	50%	0%	0%	0%
Second installment	N.A.	N.A.	N.A.	50%	0%

All refunds must be claimed within 3 months from the pupil's withdrawal date.

- **School Lunch Fees**

The School Lunch Fee is an annual fee and is refundable on a monthly pro-rata basis, calculated on a 10-month period and exclusive of the month of the pupil's withdrawal.

<b>Refund Schedule of School Lunch Fees Paid</b>										
With- drawal Lunch fee	on or before 31 Aug 2021	on or before 30 Sep 2021	on or before 31 Oct 2021	on or before 30 Nov 2021	on or before 31 Dec 2021	on or before 31 Jan 2022	on or before 28 Feb 2022	on or before 31 Mar 2022	on or before 30 Apr 2022	after 30 Apr 2022
First installment	80%	60%	40%	20%	0%	0%	0%	0%	0%	0%
Second installment	N.A.	N.A.	N.A.	N.A.	100%	80%	60%	40%	20%	0%

### **Temporary Leave:**

Tuition Fee or School Lunch Fee for a pupil on leave are not refundable.

## **Force Majeure:**

The School shall not be considered responsible for any failure to provide its tuition and services, fully or partially, if it is prevented or delayed in performing those obligations by an event of Force Majeure.

## **Refund Policy under Force Majeure:**

In case of exceptional events, resulting in the mandatory school closure, and the suspension of its tuition and services, fully or partially, in its own premises, the School shall pursue its social approach and, while continuing to pay salaries to its staff, shall promptly organize home learning for its pupils using appropriate platforms. That shall require the parents' cooperation to help the teachers to fruitfully perform their job with the distant child.

Should the full mandatory closure of the school premises last longer than 14 (fourteen) continuous calendar days, the School will implement a reduction of its staff's monthly remuneration up to a maximum of 30% (thirty per cent) for the whole duration of the closure period.

The School shall refund the families by equally dividing the savings originated by the closure (staff salary reduction, lunch fee costs, and any other savings in G&A expenses), after deducting the extraordinary expenses caused by the school closure and by the government mandatory instructions, and shall issue credit notes. All the credit notes shall be either used for the payment of the next school year fees or shall be refunded to the families by June 30<sup>th</sup> 2022.

Besides, the school shall also consider holding additional/make-up classes for the pupils, once access to the premises will be granted.

## **Payment Methods:**

### **1) Bank Remittance**

Payment can be made by wire transfer to the School's Chinese Renminbi (RMB) bank account. Please refer to the below information for details. When making any payments to the school, please **ensure that you indicate the invoice number or the pupil's name on the remittance advice.**

账户名称 A/C holder's name: 北京意大利使馆学校

账号 A/C Number: 3298 6405 7714

开户行 Bank & Branch name:

中国银行北京长虹桥支行

Bank of China, Beijing Chang Hong Qiao Sub-branch

### **2) Cash payments (RMB only)**

Cash payment is acceptable at the school office.

The school will provide a receipt for both cash payments and bank transfers.



### **LATE PAYMENT FEE:**

A late Payment Fee charge of 3% per month, compounded monthly, will be assessed on any overdue school fees.

### **Parent consent:**

I confirm that I have read, understood, and that I agree to the above policy and procedures for the enrollment and fees.

Parent/Guardian

Signature:

Date: